



Centre national  
des arts du cirque,  
de la rue  
et du théâtre



## **ARTCENA IS HIRING A EUROPEAN PROJECT OFFICER FOR CIRCOSTRADA NETWORK!**

ARTCENA is the French National Centre for Circus, Street Arts, and Theatre. It was created by the French Ministry of Culture in 2016, as an open and lively rallying point bolstering the foundation and growth of contemporary circus, outdoor arts, and theatre. It accompanies professionals in carrying out their projects and building the future of these three sectors. Consisting of a team of 25 collaborators, it develops its activities around three axes: knowledge sharing, through resources, information and online multimedia editions; professional support and development of these sectors, through advice, training and support for creation; international deployment, through the piloting of networks (Circostrada, Contxto, etc.), the coordination of events abroad...

Since 2003, ARTCENA coordinates Circostrada, whose mission is to develop and structure the contemporary circus and outdoor arts sectors in Europe and worldwide. With more than 140 member organizations from over 40 countries, the network contributes to building a sustainable future for these sectors by empowering cultural workers through the production of resources, observation and research, professional exchanges and information sharing.

Reporting to the Coordinator of Circostrada Network and Head of International Development at ARTCENA, and in close collaboration with the other international project officer (production / administration), your main duties will be:

- **Coordinate and implement the communication strategy of Circostrada** (deploy the communication strategy of Circostrada, coordinate the network's communication tools and follow up on their elaboration and production, stimulate the external communication of the activities carried out by the network, reinforce Circostrada's branding, etc.)
- **Realise the resource, dissemination and information tools of Circostrada** (follow and implement the dissemination strategy of the results of the activity program, coordinate the editorial and digital projects carried out by the network, collect and valorise information and existing resources within the network, etc.)
- **To support the collaborative governance of Circostrada** (contribute to guaranteeing the respect of the network's values and the rules of governance within the internal committees, follow up on the activities of the internal committees and ensure that the objectives of each are achieved, boost the network's internal communication, etc.)
- **Contribute to improving the impact of the actions carried out by Circostrada** (participate in the strategic reflection on the development, the positioning and the evolution of Circostrada and the impact of its actions, operate a strategic watch, represent Circostrada during mobilities in France and abroad, contribute to the enhancement of the actions of Circostrada through the promotion and communication tools of ARTCENA in connection with the director of communication at ARTCENA, etc.)
- **Contribute to the implementation of the international projects of ARTCENA** (participate in the organisation and implementation of the international activities of ARTCENA, participate in advising French operators wishing to work abroad and foreign operators wishing to work in France, conduct strategic intelligence, represent ARTCENA in trips in France and abroad, etc.)

**Qualification and competences**

- MA graduate in the communication of cultural projects, with a first confirmed experience in the support of European and/or international activities
- Highly independent, quick thinking, with organisational skills, rigour and the ability to see the big picture
- Creativity, initiative, an ability to adapt and comfortable working in a team
- Excellent communication and listening skills, interpersonal relations and diplomatic skills
- Fluent French and English essential (other languages an advantage)
- An interest in performing arts and intercultural exchanges an advantage
- Knowledge of contemporary circus and arts in public spaces an advantage

**Starting date**

September 5, 2022

**Application deadline**

July 17, 2022

**Proposed remuneration**

Permanent contract, full time, 39h/week

Group 5 of the CCNEAC (French national cultural employees' pay scale), grade according to experience

**Location**

Paris (75011)

Travels in France and abroad to be expected

**Additional information**

Please send your application (CV in French + cover letter in French and English) by email to [recrutement@artcena.fr](mailto:recrutement@artcena.fr).